



Minutes of the meeting of Lynchmere Parish Council held on Tuesday 2nd February 2016 at 8pm in Camelsdale School

A planning meeting was not held as the committee was inquorate.

Present: Cllr. S. McCallum (Chairman) <SMC> (Cllr.) S. Moore (Vice-Chairman) <SMO> (Cllr.) C. Randall <CR> (Cllr.) A. Thornhill <AT>

In attendance: (Clerk) K. Bain <KB> District Cllr. P. Hardwick <PH> County Cllr. M. Brown <MB>.

1. Apologies: P. Allen <PA> (Cllr.) S. Bennett <SB> (Cllr.) C. Duckworth <CD> (Cllr. H. Elliott <HE> (Cllr.) E. Hackett <EH> (Cllr.) D. Pappa <DP>. District Cllr. N. Graves <NG>.

2. Code of conduct – Declarations of interests in any matters on agenda: Noted in her absence that EH declared an interest in item 13(viii) on litter pickers as her daughter Sylvie is now 13 and can start working with her older sister (Lana).

3. Visitors' Questions: None

4. Minutes - To agree and sign the minutes of the Parish Council meeting held on 05.01.16

Typos were changed on pgs. 1 & 2 & item 14 line 3 changed to 'repair' in place of clear.

Approved: Proposed by AT, seconded by SMC.

5. Matters Arising - Matters arising from the minutes - not included on the agenda

-Village gates: Thanks were noted to PA as he has done a lot of work on this. WSCC have acknowledged receipt of the papers & KB is waiting for final written agreement for the Sussex gate(s). Haslemere Town Council has been approached about the Surrey gates & a reply should be received shortly. KB is sourcing installation quotes.

ACTION: KB

Path by New Road – Haslemere Town Council has discussed this with Surrey County Council & will report back shortly.

-20 is plenty signs – HE has informed KB of the posts she thinks are suitable on Linchmere Road.

Councillors were asked to pinpoint other posts for the signs, KB will then get an agreement from SSE for installation.

ACTION: KB/CLLRS

- Lollipop man camera - SMO has been updated by Claire Faulkner & told that signs will need to be put up. (See no. 6 below)

6. County Councillor's report (MB)

~ MB noted that the camera for the lollipop man has been approved, and Camelsdale will be used as a pilot for the scheme. The protocol and signage has not yet been finalised, but he expects it will be done shortly. Once the scheme is up and running and proven to work, it will be rolled out countywide; he congratulated Camelsdale School and the Parish Council for initiating the idea.

~ SMO noted that a parishioner had reported having problems with getting a place for their child at Camelsdale School. The concern is that the procedure is wrong as they had been advised that getting a place would not be possible, so may have not have even logged an application with WSCC; cases like this skew the local demand figures recorded by WSCC.

It was noted that education officers has declined to attend a Council meeting to address Councillors; MB will pursue this

ACTION: MB.

-Winter management plan – Agreed that WSCC must be pushed to cover the costs of gritting for ice as this can be as more problematic than snow.

7. District Councillor's report (PH)

~PH noted that the cuts in the spending review are sharper and deeper than before so a proposal will be put before cabinet for a £5 band D council tax rise.

~ Leisure provision is being outsourced to a company called SLM; this should save in the region of approximately £1m p.a. Rigorous service level monitoring will be in place at all times, so CDC can resume control if issues arise.

~ Syngenta presentation – the proposed developers of the Syngenta site are giving a presentation at the Fernhurst PC meeting on Wednesday 10th February. Some Councillors may attend.

~ PH noted that the A27 consultation will be publicised shortly and warned that it will probably be a short consultation.

8. Planning

(i) Applications and decision

Application

<u>APP NO</u>	<u>PROPERTY</u>	<u>DETAIL</u>
Amendments to SDNP/15/05609/FUL	Lynchmere Green	Replacement dwelling

Agreed that the amendments did not affect the Council comments submitted in December, SMC will draft and circulate a revised comment for agreement.

<u>APP NO</u>	<u>PROPERTY</u>	<u>DETAIL</u>
15/03700/PLD	18 Camelsdale Rd.	Single storey extension PLD for info only

Decision

<u>APP NO</u>	<u>PROPERTY</u>	<u>DETAIL</u>	<u>PC COMMENT/DECISION</u>
SDNP/15/05507/HOUS	Timber Tops, Marley Avenue, Marley Common	Demolition of existing garden store and erection of new combined garage, garden store and workshop for servicing own garden machinery and vehicles.	No Objection in principle but cond. of only ancillary use: APPROVED with cond.

(ii) Other planning matters:

-Noted that the reply from CDC to the letter sent by Council to Tim Slaney in December had been received and was thoroughly unsatisfactory. It was also noted that despite regular corrections from KB over the last few years, that neither CDC nor SDNPA have the correct boundary information on their systems after the change in 2013. Several applications have been incorrectly sent to Fernhurst; most recently an application for High Cognor, which has now been approved. In addition to this no neighbours were even notified of this application and concerns have now been raised about the decision. SMC will draft a letter. **ACTION: SMC**

-Pre-planning: SMO noted that a pre-planning application for a Hamlet property is on the SDNPA website, however comments are not permitted, nor has Council been notified. Concern was raised at this procedure as it differs from CDC policy and seems only to serve as a pointless gesture to 'transparency'.

-Consultation on site allocation preferred approach: KB will clarify if the council needs to respond as pg. 35 of the draft local plan states that no suitable sites were found in Lynchmere. SMC asked for further confirmation of this and details of why the Lynchmere sites were dismissed. **ACTION: KB/PH**

9. St. Michael's Hall: A positive meeting was held on 25.01.16, but Council is still waiting for a response from the diocesan surveyor regarding the length of lease. It was agreed that if the response is constructive, the Council will then instruct the surveyor recommended by Iain Steele to do a structural survey. It was also agreed that a business plan needed to be put together as soon as possible.

The STM committee will try and liaise over this.

ACTION: KB/STM COMMITTEE

10. Finance

(i) Bank balances confirmed as: £86430.73

(ii) Approval of payments & receipts

Payments made

TO	DETAIL	£	CHQ NO/PAYMENT TYPE
A DAVIES	Maintenance INV: 392	2028	261
A DAVIES	INV NO: 393 tree cutting & maintenance	1641.60	262
K BAIN	Purchase of extra signs & channelling	161.01	263

Payments due

TO	DETAIL	£	CHQ NO
HMRC	Feb Tax	299.73	264
K BAIN	Postage & ink/stationery	104.15	266
SMC	January drinks & meetings in June	80.50	267

Receipt

FROM	DETAIL	£
LUFFS	Interment	434.80

All Payments & Receipts approved: Proposed by SMC, seconded by CR.

(iii) Other financial matters – Pension scheme: It was agreed that as a small employer with salaries below the threshold that the Council will opt out of the government pension scheme at the present time. KB will correct the R&P sheet, circulated with the agenda, as the Neighbourhood Plan line should have read £0.

It was noted that there is a slight over budget expenditure due to the essential treework being carried out.

11.

Emergency Plan/Village Design Statement: SMC is working on this; AT asked if the Fernhurst/Lynchmere one from some years ago was available as it was logged with CDC, KB has not yet found this. SMO has obtained emergency contact forms from SSE; she will complete one as the contact point for the hamlet, AT agreed to be the contact for Camelsdale. Another Councillor will be asked to be the Hammer contact. Completed forms should be sent to KB for collation & inserting into the Emergency plan. When a draft is ready, it will be circulated to the email contact list to encourage volunteer involvement.

ACTION: SMC/KB/SMO/AT

12. Correspondence

FROM	DETAIL	ACTION
Parishioner	Bench request	Agreed that a bench would be supported by Council, but it would be suggested that installation is done when the new pavilion is finished.
Clerks & Councils direct	Jan 16	Circulated
Mr Turrill	Email	Noted
CDC	CIL leaflet	Circulated
CDC	Response to Tim Slaney letter	As under item 9(ii)

13. Grounds Committee

Agreed that a work day would be arranged for late March; equipment can be borrowed from CDC.

Verge cutting: KB is still waiting for maps to justify the figures received.

ACTION: KB/AT

(i) Hammer Recreation Ground: Councillors to correspond views/suggestions by email prior to discussion at a meeting.

ACTION: CLLRS

(ii) Copse Road Recreation Ground: No report

(iii) Camelsdale Recreation Ground: **AT:** There has been no football recently, so the season will probably run over several weeks.

-There is a very soggy patch on the right hand side of the ground, this could be caused by root damage from the trees, so will be monitored. The water meter has been checked and there does not appear to be a leak.

-Container: The initial delivery was unsuccessful as there was a no show the first time and the second time, the vehicle was too large to access the ground. The third time was successful – a green container is now in place in the car park.

- Tree and hedge work is ongoing.

- The large tree has now been cut up, but the roots have been left for interest.

-The owners of Old Mr Orchards' land need to be contacted as their fence is down; if they do not repair it Council will arrange for it to be done and send them the bill.

ACTION: KB

-A lot of litter was collected by AT & KB from the petanque area and there is an ongoing issue of 'Strongbow cans' being dumped.

-AT has asked the police to carry out a spot check on local shops. She also noted that it has been very difficult to report lost & found scooters/bicycles to the police.

SMO noted that there is uncertainty about the future of local policing as the current PCSO's are not staying in post and Midhurst police station may be closed. It was suggested that a letter is written to the Police Commissioner outlining all the concerns.

(iv) Pavilion update: A grant application has been made and will be determined in April. KB noted that Council might need to consider the implications of public loans if grant funding is not forthcoming.

-KB will look into the process of extending/changing the New Homes Bonus grant as it expires in October 2016.

ACTION: KB

(v) Churchyard: SMO reported that there have been parking issues by the church.

(vi) Allotments: No report

(vii) Burial Ground: No report

(viii) Other Properties: Tree work at Heathcote Gardens will take place on 05.02.16; residents have been asked to move their cars for the day.

-The new litter pickers in Hammer are starting shortly and it was agreed that Sylvie Hackett will start working on the Camelsdale round with her sister. (NB item no. 2)

14. Chairman's Report: No further report

15. Parish Matters

-SMO: The Conservation area appraisal is being amended and will shortly be resubmitted to Michael Scammell; after he has reviewed it, the appraisal will be put to the SDNPA committee. He will be speaking to the Lynchmere Hamlet association on Friday 13th May (this is not a public meeting but Council representatives can attend.)

-SMO noted that the Hamlet bus shelter would need work over the summer.

AT noted that Camelsdale Road bus layby needed cutting.

-There is a House in New Road which looks almost derelict; KB will contact CDC to see if they can advise

ACTION: KB

-APM date KB will circulate some possible dates for agreement.

ACTION: KB

-‘Slow Down’ wheelie bin stickers were given out to Councillors.

Meeting closed at 10:10

SIGNED..... DATE.....